DOCUMENT REQUIRING EXECUTIVE SIGNATURE

DEPARTMENT:  

DIVISION:  

CONTACT:  PHONE:  

PLEASE SELECT:

☐ MAYOR: TIM KELLER

☐ CAO: SARITA NAIR

☐ COO: LAWRENCE RAEL

☐ CFO: SANJAY BHAKTA

DOCUMENT TYPE SELECT ONE:

☐ Letter To:  

☐ Memo To:  

☐ MOU:  

☐ Other:  

☐ Contract:  

CCN Number:  

Amount:  

**IF CONTRACT AMOUNT EXCEEDS $75,000.00 CITY COUNCIL APPROVAL IS NEEDED**

DESCRIPTION OF DOCUMENT:


