

**The Definition of a Cyber Security incident:**

**An *incident*** is any event that threatens the security, confidentiality, integrity, or availability of CABQ information assets (electronic or paper), information systems, and/or the networks that deliver the information. Any violation of computer security policies, acceptable use policies, or standard computer security practices is an incident. Incidents may include but are not limited to:

- Unauthorized entry
- Security breach or potential security breach
- Unauthorized scan or probe
- Denial of service
- Malicious code or virus
- Other violations of the CABQ IT Policies and Standards
- Networking system failure (widespread)
- Application or database failure (widespread)

**To Report a Cyber Security Incident:**

Contact the ITSD Help Desk at 768-2930 or  
ITSD Security Manager at 768-2925

**Information required at the time of reporting security incident:**

Date of Incident:

Time of Incident:

Location of Incident (*address, building #, room # etc.*):

Type of Incident:

How did you find out about the incident?

Name:

Contact Phone Number: