## MedallionDome_3

Mayor Timothy M. Keller

CITY OF ALBUQUERQUE

# **Albuquerque, New Mexico**

## Office of the Mayor

**INTER-OFFICE MEMORANDUM** (DATE)

**TO:** Klarissa J. Peña, President, City Council

**FROM:** Timothy M. Keller, Mayor

**SUBJECT:**

(EXECUTIVE SUMMARY OF BILL/CONTRACT/RFP)

(TITLE/SUBJECT OF LITIGATION\*\*\* *Same as subject line on last page*)

Approved: Approved as to Legal Form:

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Sarita Nair Date Esteban A. Aguilar, Jr. Date

Chief Administrative Officer City Attorney

Recommended:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Enter Dept. Directors Name) Date

Director